

TOWNSHIP OF VERONA
COUNTY OF ESSEX, NEW JERSEY



TOWNSHIP COUNCIL AGENDA

REGULAR MEETING

7:00 P.M.

APRIL 7, 2025

****THIS MEETING WILL BE HELD IN-PERSON****

MUNICIPAL BUILDING, 600 BLOOMFIELD AVENUE

Via the internet, please click the link below to join the meeting:

<https://zoom.us/j/95262662770>

Via telephone, please dial 1(312)626-6799 or 1(646)558-8656

Use Zoom Meeting ID: 952-6266-2770, when prompted for a Participant ID, press #

A. CALL TO ORDER

The notice requirements of the Open Public Meetings Act have been satisfied with respect to this meeting of the Township Council. The meeting time and date were included in the public meeting notice along with the public internet link and telephone call-in information. Said notice and the meeting agenda was posted in the Municipal Building, and sent the official newspapers of the Township, the Verona-Cedar Grove Times and the Star Ledger at least 48 hours preceding the start time of this meeting. The agenda and public handouts for this meeting can be viewed online at www.veronanj.org/councilmeetings. A public comment period will be held in the order it is listed on the meeting agenda and instructions on how to comment will be provided at the appropriate time.

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. REPORT OF THE MAYOR

1. Proclamation – Child Abuse Prevention Month
2. Proclamation – National Vietnam Veterans Day

E. REPORT OF THE TOWNSHIP MANAGER

1. NJ Clean Energy Program Presentation
 - Sarah Walters, NJ Local Government Energy Audit Program Manager
 - Amanda Muench, NJ Local Government Energy Audit Account Manager
 - Michelle Rossi, NJ- BPU Energy Savings Improvement Program Coordinator

F. COUNCILMEMBERS' REPORTS

G. PUBLIC COMMENT

H. HEARING ADOPTION OR AMENDMENT OF ORDINANCES

1. Ordinance No. 2025-07 CAP Index
2. Ordinance No. 2025-08 Amending Chapter 140, "Vehicles & Traffic", Article XII, Schedule IV "Time Limit Parking"

I. ORDINANCES FOR INTRODUCTION

J. PUBLIC COMMENT ON CONSENT AGENDA ITEMS

*****AGENDA SUBJECT TO CHANGE*****

TOWNSHIP COUNCIL AGENDA

APRIL 7, 2025

CONSENT AGENDA

K. MINUTES

1. March 17, 2025
2. March 25, 2025 Special Meeting (Joint Meeting with BOE)
3. April 1, 2025 Special Meeting

L. PROPOSED RESOLUTIONS

1. Resolution No. 2025- Temporary Budget Appropriations ***
2. Resolution No. 2025- Recreation Department – Change Fund Approval
3. Resolution No. 2025- Accept HTS Federal Highway Safety Grant
4. Resolution No. 2025- Chapter 159 – Federal Highway Safety Grant
5. Resolution No. 2025- Accept Distracted Driving Grant
6. Resolution No. 2025- Chapter 159 – Distracted Driving Grant
7. Resolution No. 2025- Authorizing Release of Letter of Credit/Maintenance Bond to D&R Verona Urban Renewal, LLC
8. Resolution No. 2025- Award Contract for Claridge Drive Pumping Station
9. Resolution No. 2025- Authorize Execution of an Easement to Obtain Property Rights on Block 103, Lot 2, for Claridge Drive Pumping Station
10. Resolution No. 2025- Authorize Contract with Capitol Supply Co.
11. Resolution No. 2025- Authorize Contract with Cougar Aquatic Swim Team
12. Resolution No. 2025- Authorize Contract with Miracle Chemical Company
13. Resolution No. 2025- Authorize Contract with OverDrive, Inc.
14. Resolution No. 2025- Authorize Contract with Suburban Sports Group
15. Resolution No. 2025- VMAC FY 2026 Grant Authorization
16. Resolution No. 2025- Executive Session

M. LICENSES AND PERMITS

1. Municipal Clerk’s 1st Quarter Raffle Report

N. ADDENDUM

O. NEW/UNFINISHED BUSINESS

1. Discussion - Amending Chapter A565 Schedule of Fees, Specifically Plenary Retail Distribution License Fees of the Code of the Township

P. PUBLIC COMMENT

Q. EXECUTIVE SESSION

1. Purchase, Lease or Acquisition of Real Property pursuant to *N.J.S.A. 10:4-12 (5)*
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*

R. ADJOURNMENT

DUE TO THE ENACTMENT OF DANIEL’S LAW, PLEASE PROVIDE ONLY YOUR NAME & TOWNSHIP DURING PUBLIC COMMENT & PUBLIC HEARINGS
The public may speak on any matter during Public Comment, as listed on the agenda. At that time, anyone from the public wishing to speak will be recognized. Your comments shall be limited to four (4) minutes.

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE No. 2025-07

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, *N.J.S.A. 40A:4-45.1 et seq.*, provides that in the preparation of its annual budget, a municipality shall limit any increase in said 2025 budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and

WHEREAS, *N.J.S.A. 40A:4-45.15a* provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Council of the Township of Verona, in the County of Essex, finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Council hereby determines that a 2.5% increase in the budget for said year, amounting to \$519,682.33 in excess of the increase in final appropriations of an additional 1% amounting to \$207,872.93 otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Verona, in the County of Essex, State of New Jersey a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Township of Verona shall, in accordance with this ordinance and *N.J.S.A. 40A:4-45.14*, be increased by 3.5%, amounting to \$727,555.26, and that the CY 2025 Municipal Budget for the Township of Verona be approved and adopted in accordance with this ordinance.

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE MARCH 21, 2025 ISSUE AND XXXX ISSUE.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

INTRODUCTION: March 17, 2025
PUBLIC HEARING: April 7, 2025
EFFECTIVE DATE:

TOWNSHIP OF VERONA
 COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE No. 2025-08

AMENDING CHAPTER 140, VEHICLES & TRAFFIC, ARTICLE XII,
 SCHEDULE IV "TIME LIMIT PARKING"

BE IT ORDAINED, by the Township Council of the Township of Verona, County of Essex, New Jersey as follows:

SECTION 1. Chapter 140, Article XII, Schedule IV, Time Limit Parking of the Code of the Township of Verona is hereby amended in part to read as follows (**additions in bold, strike-outs to be eliminated**):

In accordance with the provisions of § **140-10**, no person shall park a vehicle for longer than the time limit shown on any day, except Sunday and holidays, unless otherwise indicated, upon any of the following streets, parts of streets or public off-street parking areas:

| Name of Street | Side | Time Limit; Hours/Days | Location |
|--|-----------------------------|---|--|
| Beechwood Road | Both | 2 hours; 8:00 a.m. to 6:00 p.m. | Entire length |
| Bloomfield Avenue | Both | 2 hours; 8:00 a.m. to 6:00 p.m. | Entire length |
| Bloomfield Avenue | Both NORTH | 30 minutes, 7:00 a.m. – 6:00 p.m. Monday through Saturday | Park Avenue to Hillcrest Terrace |
| 880 Bloomfield Avenue Community Center | East side of building | 2 hours; 8:00 a.m. to 6:00 p.m. | Entire lot |
| Civic Center Driveway | Both | 2 hours; 8:00 a.m. to 6:00 p.m./Monday through Friday only (not applicable to permit holders) | Entire length |
| Civic Center | West | 20 minutes; 8:00 a.m. to 5:00 p.m./Monday through Friday | From 87 feet north of Bloomfield Avenue for 52 feet |
| Claremont Avenue | South | 2 hours; 8:00 a.m. to 6:00 p.m./Monday through Friday | From Montclair Avenue to Pompton Avenue |
| Crestmont Road | West | 2 hours; 8:00 a.m. to 6:00 p.m. | From Westover Road to Claremont Avenue |
| East Lincoln Street | West | 2 hours; 8:00 a.m. to 6:00 p.m./Monday through Friday | Entire length |
| Gould Street | West | 2 hours; 8:00 a.m. to 6:00 p.m. | Entire length |
| Lakeside Avenue | Both | 4 hours; 8:00 a.m. to 4:00 p.m. | Entire length |
| Linn Drive | | | |
| Montrose Avenue | West | 2 hours; 8:00 a.m. to 6:00 p.m. | From Bloomfield Avenue to Hill Street |
| Nassau Road | Both | 2 hours; 8:00 a.m. to 6:00 p.m. | Pompton to Witherspoon Road |
| Oakridge Road | East | 2 hours; 8:00 a.m. to 6:00 p.m. | From Fells Road to point opposite north curblines of Chestnut Road |
| Pine Street | North | 2 hours; 8:00 a.m. to 6:00 p.m./Monday through Saturday | From a point 79 feet west of the intersection of Fairview Avenue and Pine Street continuing to Sunnyside Place |
| Rockland Terrace | East | 2 hours; 8:00 a.m. to 6:00 p.m. | Entire length |
| South Prospect Street | East | 2 hours, 6:00 a.m. to 6:00 p.m. | Beginning 25 feet north of Hill Street for 93 feet north |

| Name of Street | Side | Time Limit; Hours/Days | Location |
|-----------------------|------|---|--|
| South Prospect Street | East | 2 hours, 6:00 a.m. to 6:00 p.m. | Beginning 138 feet north of Hill Street for 113 feet north |
| South Prospect Street | West | 2 hours, 6:00 a.m. to 6:00 p.m. | Beginning 176 feet south of Bloomfield Avenue for 316 feet south |
| West Lincoln Street | West | 2 hours; 8:00 a.m. to 6:00 p.m./Monday through Friday | Entire length |
| Westover Road | Both | 2 hours; 8:00 a.m. to 6:00 p.m. | Pompton to Witherspoon Road |

SECTION 3. In case any one or more of the provisions of this Ordinance shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Ordinance shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

SECTION 4. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 5. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6. This ordinance shall take effect 20 days after final passage and publication as prescribed by law.

ATTEST:

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**NOTICE
I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF MARCH 21, 2025 AND XXX.**

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

INTRODUCTION: March 17, 2025
PUBLIC HEARING: April 7, 2025
EFFECTIVE DATE:

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

EMERGENCY RESOLUTION - N.J.S.A.40A:4-20 TO EXTEND TEMPORARY BUDGET (TEMPORARY APPROPRIATIONS)

WHEREAS, pursuant to N.J.S.A. 40a:4-20, the Council of the Township of Verona adopted resolutions to provide temporary funds for the period from January 1, 2025 until the adoption of the Operating Budget for the Township of Verona, New Jersey; and

WHEREAS, additional appropriations will be required from April 1, 2025 until the adoption of the budget; and

WHEREAS, N.J.S.A. 40A:4-20 provides that the governing body by two-thirds vote may make temporary emergency appropriations for any purpose for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWNSHIP OF VERONA, NEW JERSEY, that:

- 1. The governing body by a two-thirds vote of its full membership hereby amends its temporary budget by making the following temporary appropriations:

| | |
|--------------------------|-------------|
| CURRENT FUND | \$2,000,000 |
| WATER/SEWER UTILITY FUND | \$1,000,000 |
| POOL UTILITY FUND | \$150,000 |

- 2. This action shall take effect April 1, 2025
- 3. A copy of this resolution shall be immediately filed with the Director of Local Government Services by the Municipal Clerk of the Township of Verona.

ROLL CALL:

- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING THE CREATION OF A CHANGE FUND
FOR THE RECREATION DEPARTMENT**

WHEREAS, from time to time the Recreation Department is required to make change for cash payments received; and

WHEREAS, there exists a need to maintain such a fund for use of operation of the Recreation Department; and

WHEREAS, New Jersey State regulations allow change funds to be established by an initial resolution and to continue from year to year without additional governing body action until such time as they take action to have funds returned; and

WHEREAS, such fund will allow for easy separation of accounts.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that a change fund be authorized and created for the Recreation Department to an amount not the exceed one hundred dollars (\$100) for the purpose of making change to insure the proper exact payment due is paid.

BE IT FURTHER RESOLVED that said change fund be safely secured in keeping with established prudent business practices.

BE IT FURTHER RESOLVED that said change fund be used to make change only and shall not be used to purchase good and/or services of any kind.

BE IT FINALLY RESOLVED that the Chief Financial Officer is hereby authorized to issue the change funds in the amount of one hundred dollar (\$100.00) for use set forth in the resolution.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

ACCEPTING THE 2025 FEDERAL HIGHWAY SAFETY GRANT

WHEREAS, the Township of Verona has received \$14,000 from the Federal Highway Safety Program for the March 1, 2025 to September 30, 2025 project period; and

WHEREAS, the Township is not required to match the contribution provided by the Program.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, State of New Jersey hereby authorizes the acceptance for the 2025 Federal Highway Safety Grant in the amount of \$14,000.

BE IT FURTHER RESOLVED that the Township Manager, Chief of Police, Municipal Clerk and any other officer deemed appropriate are hereby authorized to execute any and all documents necessary to accept this grant.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING THE INSERTION INTO THE CY2025 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A SPECIAL ITEM OF REVENUE IN THE FORM OF THE FEDERAL HIGHWAY SAFETY GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (the "Director") may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the Township of Verona has received \$14,000 from the Federal Highway and Safety and wishes to amend its CY2025 Municipal Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, State of New Jersey hereby requests the Director to approve the insertion of an item of revenue in the CY2025 Municipal Budget in the sum of \$14,000 which is now available as revenue from:

- Miscellaneous Revenues - Section F:
- Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services -
- Public and Private Revenues Offset with Appropriations:
- Federal Highway Safety Grant.

BE IT FURTHER RESOLVED that the Director to approve the insertion of an item of revenue in the CY2025 Municipal Budget in the like sum of \$14,000 appropriated under the caption of:

- General Appropriations:
- (A) Operations - Excluded from "CAPS"
- Public and Private Revenues Offset with Appropriations:
- Federal Highway Safety Grant.

BE IT FURTHER RESOLVED that a copy of this Resolution will be electronically filed with the Director for approval as required by law.

ROLL CALL:

- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

ACCEPTING THE 2025 DISTRACTED DRIVING GRANT

WHEREAS, the Township of Verona has received \$7,000 from the State of New Jersey, Division of Highway and Traffic Safety Distracted Driving Program for the April 1, 2025 to April 30, 2025 project period; and

WHEREAS, the Township is not required to match the contribution provided by the Program.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, State of New Jersey hereby authorizes the acceptance for the 2025 Distracted Driving Grant in the amount of \$7,000.

BE IT FURTHER RESOLVED that the Township Manager, Chief of Police, Municipal Clerk and any other officer deemed appropriate are hereby authorized to execute any and all documents necessary to accept this grant.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING THE INSERTION INTO THE CY2025 MUNICIPAL BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948) OF A SPECIAL ITEM OF REVENUE IN THE FORM OF THE NJ DIVISION OF HIGHWAY AND TRAFFIC SAFETY DISTRACTED DRIVING GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (the "Director") may approve the insertion of any special item of revenue in the budget of any county or municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and,

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and,

WHEREAS, the Township of Verona has received \$7,000 from the State of New Jersey, Division of Highway and Traffic Safety Distracted Driving Program and wishes to amend its CY2024 Municipal Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, State of New Jersey hereby requests the Director to approve the insertion of an item of revenue in the CY2025 Municipal Budget in the sum of \$7,000 which is now available as revenue from:

- Miscellaneous Revenues - Section F:
- Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services -
- Public and Private Revenues Offset with Appropriations:
- Distracted Driving Grant.

BE IT FURTHER RESOLVED that the Director to approve the insertion of an item of revenue in the CY2025 Municipal Budget in the like sum of \$7,000 appropriated under the caption of:

- General Appropriations:
- (A) Operations - Excluded from "CAPS"
- Public and Private Revenues Offset with Appropriations:
- Distracted Driving Grant.

BE IT FURTHER RESOLVED that a copy of this Resolution will be electronically filed with the Director for approval as required by law.

ROLL CALL:

- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING THE RELEASE OF MAINTENANCE BOND TO D&R
VERONA URBAN RENEWAL, LLC**

WHEREAS, Russo Development (D&R Verona Urban Renewal, LLC), the developer of Annin Lofts, 141-151 Bloomfield Avenue, Verona, posted a letter of Credit in the amount of \$171,231.57 to remain in place for two years to cover the required maintenance bond, as indicated in the attached; and

WHEREAS, the two-year maintenance period has expired and the developer has requested release of the Letter of Credit; and

WHEREAS, this request has been reviewed by the Township Engineer, Peter TenKate of Boswell Engineering, and;

WHEREAS, upon inspection of the final site, Boswell Engineering determined maintenance items required have been addressed and take no exception to release the Letter of Credit/Maintenance Bond.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey the Letter of Credit/Maintenance Bond for Annin Lofts in the amount of \$171,231.57 shall be released.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by ; seconded by that the following resolution be adopted:

AWARDING CONTRACT No. 2024-20
CLARIDGE DRIVE BOOSTER PUMPING STATION

WHEREAS, the Township of Verona received bids for the Claridge Drive Booster Pumping Station - Contract No. 2024-20 on January 22, 2024; and

WHEREAS, eight (8) bids were received for Contract 2024-20; and

WHEREAS, Ray Palmer Associates, Inc., 95 King Street, Dover, New Jersey 07801 submitted the lowest bid but discovered a critical calculation error in their submission which cause significant costs to be excluded in the bid total;

WHEREAS, Ray Palmer Associates, Inc. requested to withdraw their bid, as stated in the attached; and

WHEREAS, the Consulting Engineer has reviewed the submissions and recommends the Contract be awarded to Sovereign Consulting, Inc., 111-A North Gold Drive, Robbinsville, NJ 08691 is the lowest responsive and responsible bidder in the Base Bid Amount of \$1,425,550.00; and

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Contract No. 2024-20 be awarded to the lowest responsive and responsible bidder, Sovereign Consulting, Inc., 111-A North Gold Drive, Robbinsville, NJ 08691 with the Base Bid Amount of \$1,425,550.00.

BE IT FURTHER RESOLVED that an expenditure in the amount of \$1,425,550.00 shall be charged against budget line-item C-51-44-997-005 or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds has been certified by the Chief Financial Officer.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

April 3, 2025

Mr. Kevin O'Sullivan
Deputy Township Manager
Township of Verona
600 Bloomfield Ave.
Verona, NJ 07044

Re: Recommendation of Award
Claridge Drive Booster Pumping Station
Township of Verona
Essex County, New Jersey
Our File No. VA-103

Dear Mr. O'Sullivan:

On February 12, 2025, the Township of Verona received eight (8) bids for the above referenced project. Below is a summary of the low three (3) bidders:

| <u>Bidder</u> | <u>Bid Amount</u> |
|---|--------------------------|
| Ray Palmer Associates, Inc. 95 King Street Dover, NJ 07801 | Base Bid: \$1,096,200.00 |
| Sovereign Consulting Inc. 111-A North Gold Drive Robbinsville, NJ 08691 | Base Bid: \$1,425,550.00 |
| Hutton Construction LLC 41 Village Park Road Cedar Grove, NJ 07009 | Base Bid: \$1,517,319.00 |

A summary of all bids received is attached with a tabulation of unit costs for the eight (8) bidders.

The apparent low bidder was Ray Palmer Associates Inc. On March 14, 2025, Boswell received an email from Ray Palmer Associates Inc. requesting the withdrawal of their bid. Ray Palmer Associates Inc. officially rescinded their bid in a letter dated March 26, 2025, please see attached.

Boswell recommends that this contract be awarded to the second lowest bidder, Sovereign Consulting Inc., in the amount of \$1,425,00.00, subject to the Township Attorney's satisfactory review of all bid documentation, the Chief Financial Officer's certification that adequate funding has been appropriated, and New Jersey I-Bank approval of award.

It is also subject to the Township being in receipt of the following, as applicable, before contracts are issued: Performance Bond, Payment Bond, Certificate of Insurance, Affirmative Action Affidavit, and Initial Project Workforce Report (Form AA-201).

Mr. Kevin O'Sullivan, Deputy Township Manager
April 3, 2025
Page 2



Thank you for your attention in this matter and if you should have any questions, please do not hesitate to contact Peter TenKate, P.E.

Very truly yours,

Giselle Diaz, P.E.

GD/RP

Enclosures

cc: Mayor Christopher Tamburro
Jennifer Kiernan, RMC, CMC, Municipal Clerk
Jennifer Muscara, CFO
Brian Aloia, Esq., Township Attorney
Chuck Molinaro, Public Works Superintendent



95 King Street, Dover, NJ 07801 T 973 989 1003 F 973 989 1205

March 28, 2025

Rebecca Pianese
Boswell Engineering
330 Phillips Avenue
South Hackensack, NJ 07606

RE: Clairidge Pump Station Bid; Verona, NJ

Dear Rebecca:

After careful review of our bid for the work at the Clairidge Pump Station Project, we discovered a critical calculation error in our paperwork which caused significant costs to be excluded in our bid total. For this reason, we respectfully request to withdraw our bid as we would be unable to complete the work as bid. It is our belief that we would have still won the bid had we not made this critical error, but unfortunately this error was made.

We thank you in advance for your understanding and appreciate the opportunities your firm creates. Should you require any further information please contact us at your earliest convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff Landry", is written over the printed name below.

Jeff Landry
Ray Palmer Associates Inc.

**CLARIDGE DRIVE BOOSTER PUMPING STATION
 BOROUGH OF VERONA
 ESSEX COUNTY, NEW JERSEY
 OUR FILE NO. VA-103**

BID DATE: February 12, 2025

Time 10:00 a.m.

Ray Palmer Associates, Inc.
 95 King Street
 Dover, NJ 07801
 (973) 989-1003

Sovereign Consulting Inc.
 111-A North Gold Drive
 Robbinsville, NJ 08691
 (609) 259-8200

Hutton Construction LLC
 41 Village Park Road
 Cedar Grove, NJ 07009
 (973) 857-2501

Underground Utilities Corp.
 711 Commerce Road
 Linden, NJ 07036
 (908) 862-8936

| ITEM NO. | DESCRIPTION | UNIT | QUANTITY | UNIT PRICE | TOTAL COST | UNIT PRICE | TOTAL COST | UNIT PRICE | TOTAL COST | UNIT PRICE | TOTAL COST |
|--------------------------------|--|-----------|----------|--------------|--------------|--------------|-----------------------|--------------|--------------|-----------------------|-----------------------|
| BID | | | | | | | | | | | |
| 1 | Mobilization | LS | 1 | \$30,000.00 | \$30,000.00 | \$50,000.00 | \$50,000.00 | \$60,000.00 | \$60,000.00 | \$60,000.00 | \$60,000.00 |
| 2 | Test Holes/Pits | CY | 30 | \$160.00 | \$4,800.00 | \$350.00 | \$10,500.00 | \$125.00 | \$3,750.00 | \$300.00 | \$9,000.00 |
| 3 | Rock Excavation | CY | 100 | \$300.00 | \$30,000.00 | \$50.00 | \$5,000.00 | \$20.00 | \$2,000.00 | \$200.00 | \$20,000.00 |
| 4 | Select Fill | CY | 150 | \$150.00 | \$22,500.00 | \$60.00 | \$9,000.00 | \$121.00 | \$18,150.00 | \$45.00 | \$6,750.00 |
| 5 | 8-Inch Ductile Iron Water Main | LF | 210 | \$200.00 | \$42,000.00 | \$230.00 | \$48,300.00 | \$511.00 | \$107,310.00 | \$200.00 | \$42,000.00 |
| 6 | 2-Inch PVC Force Main | LF | 90 | \$50.00 | \$4,500.00 | \$150.00 | \$13,500.00 | \$111.00 | \$9,990.00 | \$150.00 | \$13,500.00 |
| 7 | Doghouse Manhole | UNIT | 1 | \$34,000.00 | \$34,000.00 | \$70,000.00 | \$70,000.00 | \$24,600.00 | \$24,600.00 | \$15,000.00 | \$15,000.00 |
| 8 | 8-Inch Insertion Valves | UNIT | 1 | \$10,000.00 | \$10,000.00 | \$15,000.00 | \$15,000.00 | \$14,000.00 | \$14,000.00 | \$14,000.00 | \$14,000.00 |
| 9 | 12-Inch Insertion Valves | UNIT | 1 | \$12,000.00 | \$12,000.00 | \$30,000.00 | \$30,000.00 | \$24,000.00 | \$24,000.00 | \$25,000.00 | \$25,000.00 |
| 10 | 8" x 8" Tapping Sleeve and Valve | UNIT | 1 | \$10,000.00 | \$10,000.00 | \$15,000.00 | \$15,000.00 | \$24,000.00 | \$24,000.00 | \$13,000.00 | \$13,000.00 |
| 11 | 12" x 8" Tapping Sleeve and Valve | UNIT | 1 | \$12,000.00 | \$12,000.00 | \$15,000.00 | \$15,000.00 | \$21,500.00 | \$21,500.00 | \$15,000.00 | \$15,000.00 |
| 12 | 8 inch Gate Valve | UNIT | 1 | \$8,000.00 | \$8,000.00 | \$10,000.00 | \$10,000.00 | \$7,200.00 | \$7,200.00 | \$6,500.00 | \$6,500.00 |
| 13 | Booster Pumping Station | LS | 1 | \$186,000.00 | \$186,000.00 | \$332,250.00 | \$332,250.00 | \$611,319.00 | \$611,319.00 | \$520,000.00 | \$520,000.00 |
| 14 | Building Foundation | LS | 1 | \$79,000.00 | \$79,000.00 | \$200,000.00 | \$200,000.00 | \$87,500.00 | \$87,500.00 | \$265,000.00 | \$265,000.00 |
| 15 | Concrete Foundation for Generator | LS | 1 | \$15,000.00 | \$15,000.00 | \$20,000.00 | \$20,000.00 | \$18,000.00 | \$18,000.00 | \$16,000.00 | \$16,000.00 |
| 16 | Allowance for Utility Charges | Allowance | 1 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 |
| 17 | Allowance for Gas Modification | Allowance | 1 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 |
| 18 | Furnish Material, Equipment and Labor for Security and Fire Alarm System | LS | 1 | \$15,000.00 | \$15,000.00 | \$10,000.00 | \$10,000.00 | \$5,000.00 | \$5,000.00 | \$25,000.00 | \$25,000.00 |
| 19 | Furnish Material, Equipment and Labor for 150KW Generator | LS | 1 | \$130,000.00 | \$130,000.00 | \$110,000.00 | \$110,000.00 | \$121,000.00 | \$121,000.00 | \$150,000.00 | \$150,000.00 |
| 20 | Furnish Material, Equipment and Labor for Electrical Equipment | LS | 1 | \$121,400.00 | \$121,400.00 | \$40,000.00 | \$40,000.00 | \$36,000.00 | \$36,000.00 | \$72,000.00 | \$72,000.00 |
| 21 | Furnish Material, Equipment and Labor for Raceway and Wire | LS | 1 | \$30,000.00 | \$30,000.00 | \$100,000.00 | \$100,000.00 | \$87,000.00 | \$87,000.00 | \$52,000.00 | \$52,000.00 |
| 22 | Furnish Material, Equipment and Installation of New Gas Line | LS | 1 | \$18,000.00 | \$18,000.00 | \$40,000.00 | \$40,000.00 | \$14,000.00 | \$14,000.00 | \$25,000.00 | \$25,000.00 |
| 23 | SCADA Equipment/Controls and Instrumentation | LS | 1 | \$85,000.00 | \$85,000.00 | \$75,000.00 | \$75,000.00 | \$26,000.00 | \$26,000.00 | \$15,000.00 | \$15,000.00 |
| 24 | SCADA Allowance | Allowance | 1 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 |
| 25 | Maintenance and Protection of Traffic | LS | 1 | \$10,000.00 | \$10,000.00 | \$20,000.00 | \$20,000.00 | \$8,000.00 | \$8,000.00 | \$25,000.00 | \$25,000.00 |
| 26 | Allowance for Unforeseen Contingencies | Allowance | 1 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 |
| 27 | Allowance for Police Traffic Directors | Allowance | 1 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 |
| TOTAL BID | | | | | | | \$1,096,200.00 | | | \$1,425,550.00 | \$1,517,319.00 |
| *denotes discrepancy in amount | | | | | | | | | | | |

**CLARIDGE DRIVE BOOSTER PUMPING STATION
 BOROUGH OF VERONA
 ESSEX COUNTY, NEW JERSEY
 OUR FILE NO. VA-103**

BID DATE: February 12, 2025

Time 10:00 a.m.

Coppola Services, Inc.
 28 Executive Parkway
 Ringwood, NJ 07456
 (973) 962-1890

VNL, Inc.
 107 Main Street
 Whitehouse Station, NJ 08889
 (908) 906-5292

Railroad Construction Company, Inc.
 75-77 Grove Street
 Paterson, NJ 07503
 (973) 684-0362

Carbro Contractors Corp.
 67A Mountain Boulevard. Ext. Suite 100
 Warren, NJ 07059
 (908) 281-9220

| ITEM NO. | DESCRIPTION | UNIT | QUANTITY | UNIT PRICE | TOTAL COST | UNIT PRICE | TOTAL COST | UNIT PRICE | TOTAL COST | UNIT PRICE | TOTAL COST |
|---------------------------------------|--|-----------|----------|--------------|--------------|--------------|-----------------------|--------------|-----------------------|--------------|-----------------------|
| BID | | | | | | | | | | | |
| 1 | Mobilization | LS | 1 | \$60,000.00 | \$60,000.00 | \$40,000.00 | \$40,000.00 | \$6,740.00 | \$6,740.00 | \$90,000.00 | \$90,000.00 |
| 2 | Test Holes/Pits | CY | 30 | \$344.00 | \$10,320.00 | \$300.00 | \$9,000.00 | \$454.00 | \$13,620.00 | \$200.00 | \$6,000.00 |
| 3 | Rock Excavation | CY | 100 | \$408.00 | \$40,800.00 | \$400.00 | \$40,000.00 | \$1,324.00 | \$132,400.00 | \$100.00 | \$10,000.00 |
| 4 | Select Fill | CY | 150 | \$69.00 | \$10,350.00 | \$72.00 | \$10,800.00 | \$162.00 | \$24,300.00 | \$120.00 | \$18,000.00 |
| 5 | 8-Inch Ductile Iron Water Main | LF | 210 | \$288.00 | \$60,480.00 | \$396.00 | \$83,160.00 | \$422.00 | \$88,620.00 | \$595.00 | \$124,950.00 |
| 6 | 2-Inch PVC Force Main | LF | 90 | \$143.00 | \$12,870.00 | \$379.00 | \$34,110.00 | \$74.00 | \$6,660.00 | \$200.00 | \$18,000.00 |
| 7 | Doghouse Manhole | UNIT | 1 | \$24,750.00 | \$24,750.00 | \$45,140.00 | \$45,140.00 | \$16,838.00 | \$16,838.00 | \$30,000.00 | \$30,000.00 |
| 8 | 8-Inch Insertion Valves | UNIT | 1 | \$20,600.00 | \$20,600.00 | \$28,841.00 | \$28,841.00 | \$25,406.00 | \$25,406.00 | \$24,000.00 | \$24,000.00 |
| 9 | 12-Inch Insertion Valves | UNIT | 1 | \$33,250.00 | \$33,250.00 | \$27,842.00 | \$27,842.00 | \$33,932.00 | \$33,932.00 | \$35,000.00 | \$35,000.00 |
| 10 | 8" x 8" Tapping Sleeve and Valve | UNIT | 1 | \$20,000.00 | \$20,000.00 | \$26,042.00 | \$26,042.00 | \$23,833.00 | \$23,833.00 | \$21,000.00 | \$21,000.00 |
| 11 | 12" x 8" Tapping Sleeve and Valve | UNIT | 1 | \$23,150.00 | \$23,150.00 | \$27,341.00 | \$27,341.00 | \$25,263.00 | \$25,263.00 | \$22,000.00 | \$22,000.00 |
| 12 | 8 inch Gate Valve | UNIT | 1 | \$3,500.00 | \$3,500.00 | \$4,200.00 | \$4,200.00 | \$3,295.00 | \$3,295.00 | \$2,500.00 | \$2,500.00 |
| 13 | Booster Pumping Station | LS | 1 | \$673,580.00 | \$673,580.00 | \$595,000.00 | \$595,000.00 | \$521,131.00 | \$521,131.00 | \$689,432.00 | \$689,432.00 |
| 14 | Building Foundation | LS | 1 | \$146,500.00 | \$146,500.00 | \$210,000.00 | \$210,000.00 | \$164,278.00 | \$164,278.00 | \$451,078.00 | \$451,078.00 |
| 15 | Concrete Foundation for Generator | LS | 1 | \$28,950.00 | \$28,950.00 | \$28,800.00 | \$28,800.00 | \$14,188.00 | \$14,188.00 | \$45,000.00 | \$45,000.00 |
| 16 | Allowance for Utility Charges | Allowance | 1 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 |
| 17 | Allowance for Gas Modification | Allowance | 1 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 | \$12,000.00 |
| 18 | Furnish Material, Equipment and Labor for Security and Fire Alarm System | LS | 1 | \$5,250.00 | \$5,250.00 | \$28,656.00 | \$28,656.00 | \$71,770.00 | \$71,770.00 | \$14,000.00 | \$14,000.00 |
| 19 | Furnish Material, Equipment and Labor for 150KW Generator | LS | 1 | \$94,600.00 | \$94,600.00 | \$170,265.00 | \$170,265.00 | \$181,814.00 | \$181,814.00 | \$165,000.00 | \$165,000.00 |
| 20 | Furnish Material, Equipment and Labor for Electrical Equipment | LS | 1 | \$45,500.00 | \$45,500.00 | \$73,485.00 | \$73,485.00 | \$91,690.00 | \$91,690.00 | \$75,000.00 | \$75,000.00 |
| 21 | Furnish Material, Equipment and Labor for Raceway and Wire | LS | 1 | \$95,000.00 | \$95,000.00 | \$55,425.00 | \$55,425.00 | \$67,100.00 | \$67,100.00 | \$33,000.00 | \$33,000.00 |
| 22 | Furnish Material, Equipment and Installation of New Gas Line | LS | 1 | \$43,700.00 | \$43,700.00 | \$15,734.00 | \$15,734.00 | \$8,891.00 | \$8,891.00 | \$28,000.00 | \$28,000.00 |
| 23 | SCADA Equipment/Controls and Instrumentation | LS | 1 | \$28,500.00 | \$28,500.00 | \$37,978.00 | \$37,978.00 | \$94,485.00 | \$94,485.00 | \$78,600.00 | \$78,600.00 |
| 24 | SCADA Allowance | Allowance | 1 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 | \$35,000.00 |
| 25 | Maintenance and Protection of Traffic | LS | 1 | \$25,750.00 | \$25,750.00 | \$24,000.00 | \$24,000.00 | \$15,066.00 | \$15,066.00 | \$5,000.00 | \$5,000.00 |
| 26 | Allowance for Unforeseen Contingencies | Allowance | 1 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 | \$75,000.00 |
| 27 | Allowance for Police Traffic Directors | Allowance | 1 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 | \$40,000.00 |
| TOTAL BID | | | | | | | \$1,694,400.00 | | \$1,802,819.00 | | \$1,818,320.00 |
| *denotes discrepancy in amount | | | | | | | | | | | |

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-___

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING THE EXECUTION OF AN EASEMENT TO OBTAIN
PROPERTY RIGHTS ON BLOCK 103, LOT 2, FOR CLARIDGE DRIVE
PUMPING STATION**

WHEREAS, Township Verona needs a Permanent Utility Easement for a fresh water Booster Pumping Station as described in the attached easement description; and

WHEREAS, the owners of Block 103, Lot 2, have agreed to provide the Township with an easement as described in the attached document entitled Permanent Utility Easement, Claridge Drive Booster Pumping Station, Block 103, Lot 2, Township of Verona, County of Essex, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Township Manager, or his designee, is hereby authorized to executed any and all documents and take any and all necessary action to have an easement as described herein effectuated and filed so as to realize the intent and purpose of this resolution.

ROLL CALL:

AYES:

NAYS:

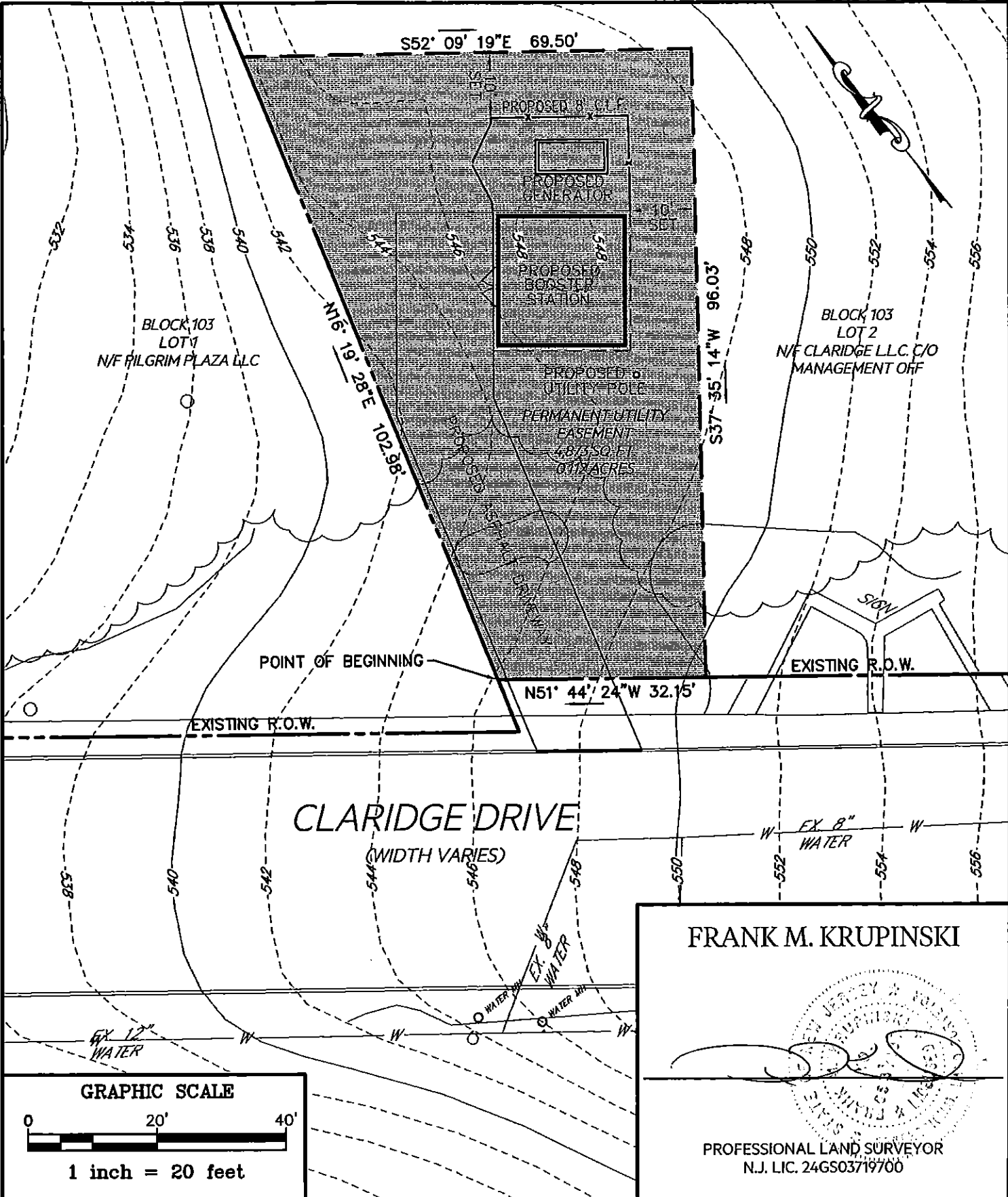
ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON _____, 2025.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

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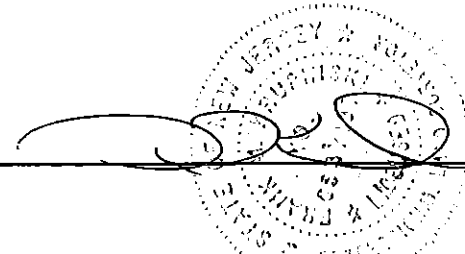


GRAPHIC SCALE



1 inch = 20 feet

FRANK M. KRUPINSKI



PROFESSIONAL LAND SURVEYOR
N.J. LIC. 24GS03719700

BOSWELL

330 PHILLIPS AVENUE P.O. BOX 571 180 MAIN STREET 17 MODEL AVENUE
SOUTH HACKENSACK NJ 07606 CHESTER NJ 07930 HOPEWELL NJ 08535
TEL: (201) 641-0770 TEL: (908) 879-6309 TEL: (609) 466-0003

N.J. CERTIFICATE OF AUTHORIZATION No. 24GA27958000

**CLARIDGE DRIVE BOOSTER PUMPING STATION
EASEMENT SKETCH
BLOCK 103 LOT 2**

TOWNSHIP OF VERONA

ESSEX COUNTY

NEW JERSEY

| | | | |
|---------------------|------------------------|--------------------|--------------------|
| SURVEYED BY: N/A | DESIGNED BY: F.M.K. | DATE: 11-3-24 | JOB NO.: VA-103 |
| DRAWN BY: E.E. | CHECKED BY: F.M.K. | SCALE: 1" = 20' | SHEET: 1 OF 1 |

Permanent Utility Easement
Claridge Drive Booster Pumping Station
Block 103, Lot 2, Township of Verona, Essex County, New Jersey

All that certain land and premises, situate, lying and being in the Township of Verona, Essex County, and the State of New Jersey and being more particularly described as follows:

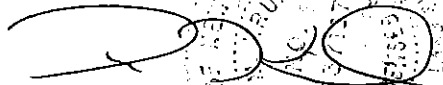
BEGINNING at a point in the northeasterly line of Claridge Drive, (width varies) where the same is intersected by the division line between Lot 1 and Lot 2 in Block 103, and running, thence;

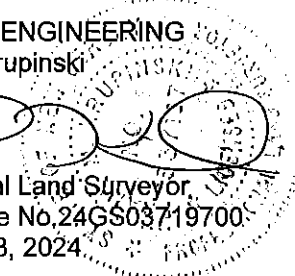
- 1) North 16 degrees 19 minutes 28 seconds East, a distance of 102.98 feet to a point, thence;
- 2) South 52 degrees 09 minutes 19 seconds East, a distance of 69.50 feet to a point, thence;
- 3) South 37 degrees 35 minutes 14 seconds West, a distance of 96.03 feet to a point, thence;
- 4) North 51 degrees 44 minutes 24 seconds West, a distance of 32.15 feet to the point or place of BEGINNING.

Containing 4,873 square feet or 0.112 acre.

SUBJECT, HOWEVER, to all public utility easements, recorded or unrecorded, affecting the herein described parcel.

BOSWELL ENGINEERING
Frank M. Krupinski


Professional Land Surveyor
N.J. License No. 24GS03719700
December 3, 2024
VA-103



TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING A CONTRACT WITH
CAPITOL SUPPLY CONSTRUCTION PRODUCTS, INC.**

WHEREAS, the Township has a continued need to purchase water service materials; and

WHEREAS, Capitol Supply Construction Products, Inc. is the local distributor of Mueller Water Works Products used by the Water Utility; and

WHEREAS, the Qualified Purchasing Agent has determined that the value of said services will not exceed the Township's bid threshold of \$44,000; and

WHEREAS, this expenditure shall be charged to Budget Account No. 5-05-55-502-334, or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been contingently certified by the Chief Financial Officer.

WHEREAS, the award of the contract to Capitol Supply Construction Products, Inc. is being made pursuant to *N.J.S.A. 19:44A-20.5* and the Business Entity Disclosure Certification and Political Contribution Disclosure Form completed by Capitol Supply Construction Products, Inc. have been filed with the Township and are annexed to this Resolution.

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Capitol Supply Construction Products, Inc., 149 Old Turnpike Road, Wayne, New Jersey 07470 is hereby awarded a contract for providing water service materials for use by the Water Utility.

BE IT FURTHER RESOLVED that the Township Manager and the Township Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Township Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT THE REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**PAY TO PLAY
POLITICAL CONTRIBUTION DISCLOSURE**

Capitol Supply Construction Products LLC

Company Name

| <i>Required by Township of Verona</i> | <i>Item</i> | <i>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></i> |
|---------------------------------------|--|--|
| <input checked="" type="checkbox"/> | Document Checklist - COMPLETE | LD |
| <input checked="" type="checkbox"/> | Vendor Information Sheet - COMPLETE | LD |
| <input checked="" type="checkbox"/> | Business Registration Certificate - READ AND SUBMIT | LD |
| <input checked="" type="checkbox"/> | Business Entity Disclosure Certification - SIGN AND NOTARIZE | LD |
| <input checked="" type="checkbox"/> | Political Contribution Disclosure Certification Form - SIGN | LD |
| <input checked="" type="checkbox"/> | Ownership Disclosure Certification Form - SIGN AND NOTARIZE | LD |

Corporate Name: Capitol Supply Construction Products LLC

Signature:  Date: 3/7/25

Print Name: Larry Danziger Title: Chief Financial Officer

RETURN COMPLETED FORMS TO:

Finance Office
Township of Verona
600 Bloomfield Avenue
Verona, New Jersey 07044

ABrynczka@VeronaNJ.org

Pursuant to P.L. 2023, c. 20, businesses receiving contracts must submit these forms to the municipality no later than ten (10) days PRIOR to the contract being awarded.

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
VENDOR INFORMATION SHEET

COMPANY NAME: Capitol Supply Construction Products LLC

ADDRESS: 149 Old Turnpike Road, Wayne, NJ 07470

PHONE NUMBER: 973-627-5200

FAX NUMBER: 973-627-1790

FEDERAL I.D. NUMBER: 13-4180665

NAME OF PERSON PREPARING BID: _____

PHONE NUMBER: 973-627-5200

EXT. _____

CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL

NAME: Timothy McCormick

ADDRESS: 149 Old Turnpike Road, Wayne, NJ 07470

PHONE: 973-627-5200

FAX NUMBER: 973-627-1790

E-MAIL ADDRESS: tim McCormick@capitolsupplyconstruction.com

PROJECT COORDINATOR

COMPANY NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

CELL PHONE NUMBER: _____

FAX NUMBER: _____

PERSON TO CONTACT: _____

EMAIL ADDRESS: _____

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
N.J.S.A. 19:44A-20.8

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Capitol Supply Construction Products LLC (company name) has not made and will not make any reportable contributions pursuant to *N.J.S.A. 19:44A-1 et seq.* that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding *Jan 1, 2022* to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Verona or the respective Essex County political parties listed below pursuant to *N.J.S.A. 19:44A-3(p), (q) and (r)*.

| Essex County: | Verona Township Council: |
|---|---------------------------------------|
| <i>County Democratic Committee</i> | <i>Mayor Dr. Christopher Tamburro</i> |
| <i>County Republican Committee</i> | <i>Deputy Mayor Jack McEvoy</i> |
| <i>Commissioner Patricia Sebold</i> | <i>Councilman Alex Roman</i> |
| <i>Commissioner Wayne L. Richardson</i> | <i>Councilwoman Christine McGrath</i> |
| <i>Commissioner Romaine Graham</i> | <i>Councilwoman Cynthia Holland</i> |
| <i>Commissioner Brendan W. Gill</i> | |
| <i>Commissioner Leonard Luciano</i> | |
| <i>County Executive Joseph DiVincenzo</i> | |
| <i>County Clerk Christopher Durkin</i> | |
| <i>County Surrogate Alturric Kenney</i> | |
| <i>County Sheriff Armando B. Fontauro</i> | |
| <i>County Register of Deeds Juan M. Rivera, Jr.</i> | |
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| | |

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation

July 2024

and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Capitol Supply Construction Products LLC

Signature of Affiant: *Larry Danziger*

Title: Chief Financial Officer

Printed Name of Affiant: Larry Danziger

Date: 3/7/25

| | |
|---|---|
| <p>Subscribed and sworn before me this <u>7th</u> day of <u>March</u>, 202<u>5</u> <u><i>Andy Sung</i></u> Notary Public Commission Expires: _____</p> | <p style="text-align: right;"><i>(Notary Stamp/Seal)</i></p> <p style="text-align: center;">ANDY SUNG NOTARY PUBLIC-STATE OF NEW YORK No. 01SU6302191 Qualified in Nassau County My Commission Expires 04-28-2026</p> |
|---|---|

STATEMENT OF OWNERSHIP
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)
Required pursuant to N.J.S.A. 52:25-2&2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

PART III

Any Direct or Indirect Parent Entity Which is Publicly Traded:

"To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest."

Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

None

AND

Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

Subscribed and sworn before me this
7th day of March, 2025

Andy Sung
Notary Public

Larry Danziger
Affiant Signature

Larry Danziger, Chief Financial Officer
Affiant Name and Title

Commission Expires: _____
(Notary Stamp/Seal)

(Corporate Seal, if appropriate)

ANDY SUNG
NOTARY PUBLIC-STATE OF NEW YORK
No. 01SU6302191
Qualified in Nassau County
My Commission Expires 04-28-2026

END OF STATEMENT OF OWNERSHIP

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025=

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

**AUTHORIZING AN AGREEMENT WITH THE
COUGAR AQUATIC SWIM TEAM**

WHEREAS, the Township of Verona wishes to enter into an agreement with the Cougar Aquatic Swim Team to provide for use of the Verona Community Pool facilities to conduct their summer practices; and

WHEREAS, the Cougar Aquatic Swim Team shall have the right to enter upon and use the Pool for practice sessions during the term commencing June 24, 2025 and ceasing on Friday, July 26, 2024; and

WHEREAS, the Cougar Aquatic Swim Team may use the Pool facility Monday to Friday, 6:00 a.m. until 8:00 a.m.; and

WHEREAS, the Cougar Aquatic Swim Team agrees to keep and maintain a daily log of all personnel who appear on the grounds and/or around the Pool areas under the terms of this Agreement; and

WHEREAS, the Township of Verona shall be paid directly by the Cougars for the use of the Community Pool facilities and staff in the sum of \$13,000.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that the Township Manager and Municipal Clerk are authorized to execute an agreement with the Cougar Aquatic Swim Team for use of the pool facility, a copy of which is attached hereto and which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN;

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA

Contract and Hold Harmless Agreement

THIS AGREEMENT, made this day of BETWEEN: COUGAR AQUATIC SWIM TEAM (hereinafter referred to as "APPLICANT"); AND THE TOWNSHIP OF VERONA, a municipal corporation, with offices at 600 Bloomfield Avenue in the Township of Verona, County of Essex and State of New Jersey (hereinafter "Township)

WITNESSETH:

WHEREAS, the Township operates the Verona Community Pool (hereinafter referred to as the "Pool"); and

WHEREAS, the Applicant desires to enter upon and use the Pool for the purpose of conducting practice sessions; and

WHEREAS, the Township is desirous of granting the Applicant the right to enter upon and use the Pool facility on certain dates and at specific times for the conduct of practice sessions; and

WHEREAS, the Township may allow the Applicant to use the facility owned and/or maintained by the Township subject to and under the conditions listed below and for the purposes listed below:

1. Applicant shall have the right to enter upon and use the Pool for practice sessions during the term commencing Monday, June 23, 2025 and ceasing on Friday, July 25, 2025.
2. WHEREAS the Applicant agrees to keep and maintain a daily log of all personnel who appear on the grounds and/or around the Pool area under the terms of this Agreement.
3. The hours during which Cougar Swim Team may use the Pool facility are as follows:

Monday to Friday 6:00 a.m. 8:00 a.m.

4. As consideration for use of the Pool on the aforesaid dates and times, the Applicant agrees to pay the Township the sum of\$ **13,000.00**. The Applicant agrees to make payment in full on or before June 10, 2025. In the event full consideration is not paid by the Applicant by June 10, 2025, the Township shall have the right to terminate the Agreement.
5. In the event the Applicant is desirous of using the Pool on dates and times other than those specifically set forth herein, then written permission must be first obtained from the Township which permission shall not be unreasonably denied.
6. The Applicant agrees to pay additional charges for such additional dates as may be imposed by the Township.
7. The Applicant agrees as follows:

- a. None of its swimmers, coaches or spectators shall use or permit the use of the Pool's office phone except for emergencies.
- b. No pets will be allowed in the Pool area.
- c. By the latest time indicated for any day i.e. 8:00 a.m., all team members will be out of the water and deck area. All swim team personnel must vacate the pool area promptly at 8:00 a.m.
- d. All refreshments, food, etc. will be available only at the snack bar and as agreed by written contract between the concessionaire and the Applicant.
- e. Trash will be placed in appropriate receptacles.
- f. No smoking/vaping is permitted on Pool grounds.
- f. Any movement of tables, benches, umbrellas, etc. must be replaced to their original position.
- g. The Applicant shall not use lane lines or any other Verona Swim Team equipment without prior permission of the Verona Swim Team.
- h. The Applicant assumes all insurance liability and safety responsibilities for its members, guests, spectators and others while at the Pool.
- i. Applicant agrees to provide and continue to provide security and safety as recommended by the Verona Township Police Department while using and enjoying the premises.

NOW, THEREFORE in consideration for being permitted to utilize Township facilities/properties, the parties agree as follows:

1. Applicant agrees to indemnify, release and hold harmless the TOWNSHIP OF VERONA from any claim of any kind or manner that results from injury or otherwise incurred at the Township venue. Applicant shall provide proof of insurance to the Township in an amount of at least one million (\$1,000,000.00) dollars and shall list the Township of Verona as additional insured under said policy.
2. This Agreement shall not release the Applicant from obtaining any approvals, licenses and/or permits (if any) required by the Township for the project and/or activity.

WHO IS BOUND: This Contract binds the Applicant and their successors.

Anyone who succeeds to the Applicant or in any way directly or indirectly assumes ownership and/or direction of the Applicant's business or operations is also bound. This Hold Harmless provisions made for the benefit of the Township of Verona.

SIGNATURES ON NEXT PAGE

SIGNATURES. The Applicant agrees to the terms of this Contract and Hold Harmless Provision. If this Contract and old Harmless Agreement is made by a corporation its proper corporate officers sign and its corporate seal is affixed.

COUGAR AQUATIC SWIM TEAM

TOWNSHIP OF VERONA

BY: _____
Applicant – Cougars Aquatic Swim Team

BY: _____
Kevin O’Sullivan, Township Manager

DATED: _____

DATED: _____

Witness:

ATTEST:

Jennifer Kiernan, Municipal Clerk

(Township Seal)

This agreement is being executed in two (2) original copies

**TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY**

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING A CONTRACT WITH MIRACLE CHEMICAL COMPANY

WHEREAS, there exists a need for the purchase of various chemicals used in the operation of Water/Sewer Utility specifically soda ash to adjust the PH level in the waste water treatment process; and

WHEREAS, the Township of Verona has a need to acquire such services pursuant to *N.J.S.A. 19-44A-20.5*; and

WHEREAS, the Qualified Purchasing Agent has determined that the value of said services will not exceed \$44,000.00; and

WHEREAS, this expenditure shall be charged to Budget Account Nos. 5-05-55-502-342 or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been contingently certified by the Chief Financial Officer.

NOW, BE IT RESOLVED that the Township Council of the Township of Verona, in the County of Essex, New Jersey that W.R. Neumann Company, Inc. d/b/a Miracle Chemical Company, 1151 B Highway #33, Farmingdale, New Jersey 07727 is hereby awarded a contract for the purchase of various chemicals used in the operation of Water/Sewer Utility not to exceed \$44,000.00.

BE IT FURTHER RESOLVED that the Township Manager and the Municipal Clerk are hereby authorized to enter into an agreement for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**PAY TO PLAY
POLITICAL CONTRIBUTION DISCLOSURE**

Miracle Chemical Company

Company Name

| <i>Required by Township of Verona</i> | <i>Item</i> | <i>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></i> |
|---|--|--|
| <input checked="" type="checkbox"/> | Document Checklist - COMPLETE | |
| <input checked="" type="checkbox"/> | Vendor Information Sheet - COMPLETE | |
| <input checked="" type="checkbox"/> | Business Registration Certificate - READ AND SUBMIT | |
| <input checked="" type="checkbox"/> | Business Entity Disclosure Certification - SIGN AND NOTARIZE | |
| <input checked="" type="checkbox"/> | Political Contribution Disclosure Certification Form - SIGN | |
| <input checked="" type="checkbox"/> | Ownership Disclosure Certification Form - SIGN AND NOTARIZE | |

Corporate Name: Miracle Chemical Company

Signature: *St Cast* Date: 2/6/2025

Print Name: Steven Castelli Title: General Manager

RETURN COMPLETED FORMS TO:

Finance Office
Township of Verona
600 Bloomfield Avenue
Verona, New Jersey 07044

ABrynczka@VeronaNJ.org

Pursuant to P.L. 2023, c. 20, businesses receiving contracts must submit these forms to the municipality no later than ten (10) days PRIOR to the contract being awarded.

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
VENDOR INFORMATION SHEET

COMPANY NAME: Miracle Chemical Company

ADDRESS: 1151B NJ 33, Farmingdale, NJ 07727

PHONE NUMBER: 732-938-9110

FAX NUMBER: 732-938-6630

FEDERAL I.D. NUMBER: 22-2418153

NAME OF PERSON PREPARING BID: Steven Castelli

PHONE NUMBER: 732-938-9110 EXT. _____

CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL

NAME: Steven Castelli

ADDRESS: 1151B NJ 33, Farmingdale, NJ 07727

PHONE: 732-938-9110 FAX NUMBER: _____

E-MAIL ADDRESS: steve@miraclechemical.com

PROJECT COORDINATOR

COMPANY NAME: Miracle Chemical Company

ADDRESS: 1151B NJ 33, Farmingdale, NJ 07727

PHONE NUMBER: 732-938-9110

CELL PHONE NUMBER: 908-216-8214

FAX NUMBER: 732-938-6632

PERSON TO CONTACT: Steven Castelli

EMAIL ADDRESS: steve@miraclechemical.com

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
N.J.S.A. 19:44A-20.8

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Miracle Chemical Company (company name) has not made and will not make any reportable contributions pursuant to *N.J.S.A. 19:44A-1 et seq.* that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding *Jan 1, 2022* to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Verona or the respective Essex County political parties listed below pursuant to *N.J.S.A. 19:44A-3(p), (q) and (r)*.

| Essex County: | Verona Township Council: |
|---|---------------------------------------|
| <i>County Democratic Committee</i> | <i>Mayor Dr. Christopher Tamburro</i> |
| <i>County Republican Committee</i> | <i>Deputy Mayor Jack McEvoy</i> |
| <i>Commissioner Patricia Sebold</i> | <i>Councilman Alex Roman</i> |
| <i>Commissioner Wayne L. Richardson</i> | <i>Councilwoman Christine McGrath</i> |
| <i>Commissioner Romaine Graham</i> | <i>Councilwoman Cynthia Holland</i> |
| <i>Commissioner Brendan W. Gill</i> | |
| <i>Commissioner Leonard Luciano</i> | |
| <i>County Executive Joseph DiVincenzo</i> | |
| <i>County Clerk Christopher Durkin</i> | |
| <i>County Surrogate Alturick Kenney</i> | |
| <i>County Sheriff Armando B. Fontauro</i> | |
| <i>County Register of Deeds Juan M. Rivera, Jr.</i> | |
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Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation

July 2024

and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Miracle Chemical Company
Signature of Affiant: *St Cast* Title: General Manager
Printed Name of Affiant: Steven Castelli Date: 2/6/2025

(Notary Stamp/Seal)

Subscribed and sworn before me this
6 day of February, 2025

Deborah A. Tyrrell
Notary Public

Commission Expires: 12/1/25



**STATEMENT OF OWNERSHIP
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

PART III

Any Direct or Indirect Parent Entity Which is Publicly Traded:

“To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.”

Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

AND

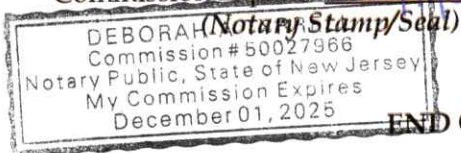
Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

Subscribed and sworn before me this
6 day of February, 2024.

Deborah Spiegel

Notary Public

Commission Expires: 12/1/25



St Castell

Affiant Signature

Steven Castelli / General Manager

Affiant Name and Title

(Corporate Seal, if appropriate)

END OF STATEMENT OF OWNERSHIP

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded _____ that the following resolution be adopted:

AUTHORIZING A CONTRACT WITH OVERDRIVE, INC.

WHEREAS, the Library purchases e-books and audio books that are accessible for use; and

WHEREAS, the Library Director has requested OverDrive, Inc., a distributor of e-books and audio books to public libraries; and

WHEREAS, the Qualified Purchasing Agent has determined that the value of said services will not exceed \$44,000.00; and

WHEREAS, the services provided shall be charged to the budget account 5-01-29-390-288 or any other account that may be deemed appropriate by the Chief Financial Officer or her designee, and the availability of funds have been contingently certified by the Chief Financial Officer.; and

WHEREAS, the award of the contract to OverDrive, Inc. is being made pursuant to *N.J.S.A. 19:44A-20.5* and the Business Entity Disclosure Certification and Political Contribution Disclosure Form completed by OverDrive, Inc. have been filed with the Township and are annexed to this Resolution.

THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that OverDrive, Inc., One OverDrive Way, Cleveland, OH 44125 is hereby awarded a contract for providing e-books and audio media not to exceed \$44,000; and

BE IT FURTHER RESOLVED that this contract is being awarded pursuant to *N.J.S.A. 19:44A-20.5*.

BE IT FURTHER RESOLVED that the Township Manager and the Municipal Clerk are hereby authorized to enter into any agreement necessary for the aforementioned services a copy of which shall be available for public inspection in the Office of the Municipal Clerk.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**PAY TO PLAY
POLITICAL CONTRIBUTION DISCLOSURE
OverDrive, Inc.**

Company Name

| <i>Required by Township of Verona</i> | <i>Item</i> | <i>Page</i> | <i>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></i> |
|---|---|-------------|--|
| <input checked="" type="checkbox"/> | Document Checklist - COMPLETE | 2 | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Vendor Information Sheet - COMPLETE | 2 | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Business Registration Certificate - READ AND SUBMIT | 3 | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Business Entity Disclosure Certification - SIGN AND NOTARIZE | 4-5 | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Political Contribution Disclosure Certification Form - SIGN | 6-7 | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Ownership Disclosure Certification Form - SIGN AND NOTARIZE | 8-11 | <input type="checkbox"/> |

Corporate Name: OverDrive, Inc.

Signature:  Date: 03/19/2025

Print Name: Erica Lazzaro Title: EVP & General Counsel

RETURN COMPLETED FORMS TO:

Agnes Brynczka, QPA
Township of Verona
600 Bloomfield Avenue
Verona, New Jersey 07044

ABrynczka@VeronaNJ.org

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
VENDOR INFORMATION SHEET

COMPANY NAME: OverDrive, Inc.
ADDRESS: One OverDrive Way, Cleveland, OH 44125

PHONE NUMBER: (216)573-6886

FAX NUMBER: (216)573-6888

FEDERAL I.D. NUMBER: 34-1522786

NAME OF PERSON PREPARING BID: Erica Lazzaro

PHONE NUMBER: (216)573-6886 EXT. n/a

CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL

NAME: Kristin Preyss

ADDRESS: One OverDrive Way, Cleveland, OH 44125

PHONE: (216)573-6886 FAX NUMBER: (216)573-6888

E-MAIL ADDRESS: kpreyss@overdrive.com

PROJECT COORDINATOR

COMPANY NAME: OverDrive, Inc.

ADDRESS: One OverDrive Way, Cleveland, OH 44125

PHONE NUMBER: (216)573-6886

CELL PHONE NUMBER: n/a

FAX NUMBER: (216)573-6888

PERSON TO CONTACT: Kristin Preyss

EMAIL ADDRESS: kpreyss@overdrive.com

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
N.J.S.A. 19:44A-20.8

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that OverDrive, Inc. (company name)

has not made and will not make any reportable contributions pursuant to *N.J.S.A. 19:44A-20.26* that would bar the award of this contract in the one year period preceding *Jan 1, 2025* to any of the following named any candidate committee of a candidate for, or holder of, an elective office for the following public entities pursuant to *N.J.S.A. 19:44A-20.26*.

| | |
|--|---|
| State of New Jersey: | Essex County (continued): |
| <i>State Senator Kristin M. Corrado – District 40</i> | <i>County Surrogate Alturrick Kenney</i> |
| <i>Assemblyman Christopher P. DePhillips – District 40</i> | <i>County Sheriff Amir D. Jones</i> |
| <i>Assemblyman Al Barlas – District 40</i> | <i>County Register of Deeds Juan M. Rivera, Jr.</i> |
| | |
| Essex County: | Verona Township Council: |
| <i>County Democratic Committee</i> | <i>Mayor Dr. Christopher Tamburro</i> |
| <i>County Republican Committee</i> | <i>Deputy Mayor Jack McEvoy</i> |
| <i>Commissioner Patricia Sebald</i> | <i>Councilman Alex Roman</i> |
| <i>Commissioner Wayne L. Richardson</i> | <i>Councilwoman Christine McGrath</i> |
| <i>Commissioner Romaine Sermons</i> | <i>Councilwoman Cynthia Holland</i> |
| <i>Commissioner Brendan W. Gill</i> | |
| <i>Commissioner Leonard Luciano</i> | Verona Township Board of Education: |
| <i>County Executive Joseph DiVincenzo</i> | <i>Pamela Priscoe</i> |
| <i>County Clerk Christopher Durkin</i> | <i>Denise Verzella</i> |
| | <i>Diana Ferrera</i> |
| Any other municipality within Essex County | <i>Christopher Wacha</i> |
| | <i>Michael Boone</i> |
| | |

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: OverDrive, Inc.

Signature of Affiant: _____

Title: EVP & General Counsel

Printed Name of Affiant: Erica Lazzaro

Date: 03/19/2025

(Notary Stamp/Seal)

Subscribed and sworn before me this

19 day of March, 2025.

Notary Public



Claire Smrekar
Notary Public, State of Ohio
My Commission Expires:
March 5, 2028

Commission Expires: 03/05/2028

**STATEMENT OF OWNERSHIP
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**

Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

PART III

Any Direct or Indirect Parent Entity Which is Publicly Traded:

“To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.”

Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

https://ir.kkr.com/c894d530-1642-48a2-b339-7a5334c54c4c

AND


Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

Page 1

Subscribed and sworn before me this
19 day of March, 2025.



Notary Public



Affiant Signature

Erica Lazzaro, EVP & General Counsel

Affiant Name and Title

Commission Expires: 03/05/2028

(Notary Stamp/Seal)

(Corporate Seal, if appropriate)



Claire Smrekar
Notary Public, State of Ohio
My Commission Expires:
March 5, 2028

END OF STATEMENT OF OWNERSHIP

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING A CONTRACT WITH SUBURBAN SPORTS GROUP, LLC

WHEREAS, the Township of Verona has a need to award a contract for the Recreation Department's athletic programs requiring gaming officials as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5*; and,

WHEREAS, the Qualified Purchasing Agent has determined and certified in writing that the value of the service will not exceed \$24,000; and,

WHEREAS, this expenditure shall be charged to Budget Account No. 5-01-26-306-212, or any other account that may be deemed appropriate by the Chief Financial Officer or his/her designee, and the availability of funds have been contingently certified by the Chief Financial Officer of the Township.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Verona that the Township Manager and Municipal Clerk are authorized to enter into a contract with Suburban Sports Group, LLC, 7 Vreeland Lane, Cedar Grove, New Jersey.

BE IT FURTHER RESOLVED by the Township Council of the Township of Verona, in the County of Essex, New Jersey that Suburban Sports Group, LLC is hereby awarded a contract for providing gaming officials in an amount not to exceed \$24,000.00 without further authorization of the Governing Body.

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

**PAY TO PLAY
POLITICAL CONTRIBUTION DISCLOSURE**

Company Name

| <i>Required by Township of Verona</i> | <i>Item</i> | <i>Initial each entry, and submit the required form if the box contains an <input checked="" type="checkbox"/></i> |
|---|---|--|
| <input checked="" type="checkbox"/> | Document Checklist - COMPLETE | RM |
| <input checked="" type="checkbox"/> | Vendor Information Sheet - COMPLETE | RM |
| <input checked="" type="checkbox"/> | Business Registration Certificate - READ AND SUBMIT | RM |
| <input checked="" type="checkbox"/> | Business Entity Disclosure Certification - SIGN AND NOTARIZE | RM |
| <input checked="" type="checkbox"/> | Political Contribution Disclosure Certification Form - SIGN | RM |
| <input checked="" type="checkbox"/> | Ownership Disclosure Certification Form - SIGN AND NOTARIZE | RM |

Corporate Name: Suburban Sports Group, LLC

Signature: _____ Date: 1/27/2025

Print Name: Richard Mattesky Title: Owner

RETURN COMPLETED FORMS TO:

Finance Office
Township of Verona
600 Bloomfield Avenue
Verona, New Jersey 07044

ABrynczka@VeronaNJ.org

Pursuant to P.L. 2023, c. 20, businesses receiving contracts must submit these forms to the municipality no later than ten (10) days PRIOR to the contract being awarded.

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
VENDOR INFORMATION SHEET

COMPANY NAME: Suburban Sports Group, LLC

ADDRESS: 7 Vreeland Lane
Cedar Grove, New Jersey 07009

PHONE NUMBER: 973.476.2074

FAX NUMBER: _____

FEDERAL I.D. NUMBER: 46-4027885

NAME OF PERSON PREPARING BID: Richard Mattesky

PHONE NUMBER: 973.476.2074 EXT. _____

CONTACT PERSON FOR CORRESPONDENCE REGARDING THE PROPOSAL

NAME: same

ADDRESS: _____

PHONE: _____ FAX NUMBER: _____

E-MAIL ADDRESS: rimatt10@aol.com

PROJECT COORDINATOR

COMPANY NAME: same

ADDRESS: _____

PHONE NUMBER: _____

CELL PHONE NUMBER: _____

FAX NUMBER: _____

PERSON TO CONTACT: _____

EMAIL ADDRESS: _____

TOWNSHIP OF VERONA, COUNTY OF ESSEX, NEW JERSEY
BUSINESS ENTITY DISCLOSURE CERTIFICATION
 FOR NON-FAIR AND OPEN CONTRACTS
 N.J.S.A. 19:44A-20.8

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that **Suburban Sports Group, LLC** _____ (company name)

has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding Jan 1, 2022 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the Township of Verona or the respective Essex County political parties listed below pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

| Essex County: | Verona Township Council: |
|---|---------------------------------------|
| <i>County Democratic Committee</i> | <i>Mayor Dr. Christopher Tamburro</i> |
| <i>County Republican Committee</i> | <i>Deputy Mayor Jack McEvoy</i> |
| <i>Commissioner Patricia Sebold</i> | <i>Councilman Alex Roman</i> |
| <i>Commissioner Wayne L. Richardson</i> | <i>Councilwoman Christine McGrath</i> |
| <i>Commissioner Romaine Graham</i> | <i>Councilwoman Cynthia Holland</i> |
| <i>Commissioner Brendan W. Gill</i> | |
| <i>Commissioner Leonard Luciano</i> | |
| <i>County Executive Joseph DiVincenzo</i> | |
| <i>County Clerk Christopher Durkin</i> | |
| <i>County Surrogate Alturrick Kenney</i> | |
| <i>County Sheriff Armando B. Fontauro</i> | |
| <i>County Register of Deeds Juan M. Rivera, Jr.</i> | |
| | |
| | |
| | |
| | |
| | |

Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation

July 2025

and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Suburban Sports Group, LLC

Signature of Affiant: *Richard Mattesky* Title: Owner

Printed Name of Affiant: Richard Mattesky Date: ~~1/27/20~~ 1/27/2025

(Notary Stamp/Seal)

Subscribed and sworn before me this
27 day of January, 2025

Michael T Sferrazza
Notary Public

MICHAEL T SFERRAZZA

NOTARY PUBLIC OF NEW JERSEY

Commission Expires: _____

My Commission Expires April 1, 2025



**STATEMENT OF OWNERSHIP
OWNERSHIP DISCLOSURE CERTIFICATION FORM (CONTINUED)**
Required pursuant to N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

PART III

Any Direct or Indirect Parent Entity Which is Publicly Traded:

“To comply with this section, a bidder with any direct or indirect parent entity which is publicly traded may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10 percent or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10 percent or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10 percent or greater beneficial interest.”

Pages attached with name and address of each publicly traded entity as well as the name and address of each person that holds a 10 percent or greater beneficial interest.

OR

Submit here the links to the Websites (URLs) containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent.

AND

Submit here the relevant page numbers of the filings containing the information on each person holding a 10 percent or greater beneficial interest.

Subscribed and sworn before me
this 27 day of JANUARY 2025

Michael T. Sferrazza
Notary Public

MICHAEL T SFERRAZZA

Richard Matesky
Affiant Signature

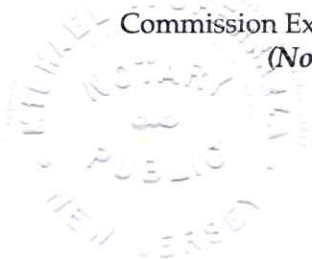
RICHARD MATESKY, OWNER
Affiant Name and Title

Commission Expires: **NOTARY PUBLIC OF NEW JERSEY**
(Notary Stamp/Seal)

(Corporate Seal, if appropriate)

My Commission Expires April 1, 2025

END OF STATEMENT OF OWNERSHIP



TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE VERONA MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2026 (2025-26)

WHEREAS, the Governor’s Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey; and

WHEREAS, the Township Council recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Council further recognize that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Substance Use Disorder through the County of Essex.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey does hereby authorize submission of a strategic plan for the Verona Municipal Alliance grant for Fiscal Year 2026 (2025-26) in the amount of:

| | |
|---------------------|--------------------|
| GCSUD | \$18,100.00 |
| Cash Match | \$ 4,525.00 |
| In-Kind | \$13,575.00 |
| TOTAL BUDGET | <u>\$36,200.00</u> |

BE IT FURTHER RESOLVED that the Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ROLL CALL:

- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

AUTHORIZING THE SUBMISSION OF A STRATEGIC PLAN FOR THE VERONA MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2026 (2025-26)

WHEREAS, the Governor’s Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey; and

WHEREAS, the Township Council recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Council further recognize that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and

WHEREAS, the Township Council has applied for funding to the Governor’s Council on Substance Use Disorder through the County of Essex.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey does hereby authorize submission of a strategic plan for the Verona Municipal Alliance grant for Fiscal Year 2026 (2025-26) in the amount of:

| | |
|---------------------|--------------------|
| GCSUD | \$18,100.00 |
| Cash Match | \$ 4,525.00 |
| In-Kind | \$13,575.00 |
| TOTAL BUDGET | <u>\$36,200.00</u> |

BE IT FURTHER RESOLVED that the Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

ROLL CALL:

- AYES:**
- NAYS:**
- ABSENT:**
- ABSTAIN:**

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN
MUNICIPAL CLERK**

VMAC Fiscal Year 2026 Summary – Resolution Request

The Township of Verona has received a Letter of Intent offering a GCSUD* grant in the amount of \$18,100 for the Verona Municipal Alliance for fiscal year 2026 (July 1, 2025-June 30, 2026). At a special meeting of the Municipal Alliance Committee on March 31, 2025, a quorum of the Committee Members approved the spending plan outlined below. The Members of the Committee respectfully request that on Monday, April 7, 2025 the Verona Township Council consider a resolution to accept the grant and for matching funds of \$4,525 (25% of the \$18,100 GCSUD grant).

The total planned funding available to the Committee would be \$22,625. In addition, the Committee is committing to \$13,575 worth of in-kind donations (75% of the State-awarded grant). The resolution and plan are due to the County on April 10, 2025. The VMAC Chairperson, Verona CFO, and Mayor will be required to sign-off online on the final detailed grant submission.

| | | FY25 (24-25) | FY26(25-26) | YoY |
|---|--|--|--|--|
| TOTAL GRANT | | \$21,151.58 \$16,921.26 (GCSUD) \$4,230.32 (TOV) w/ \$12,690.95 (in-kind) | \$22,625.00 \$18,100 (GCSUD) \$4,525 (TOV) w/ \$13,575.00 (in-kind) | +1473.42 +1178.74 from GCSUD +294.68 Verona Match +884.05 Community |
| Alliance Coordination | | \$2,500.00(12%) | \$2,715.00 (15%) | |
| Schools | | \$14,662.25(69%) | \$15,775.50 (70%) | |
| Community Activities | | \$3,989.33(19%) | \$4,134.50 (18%) | |
| Alliance Coordination: towards stipend | | 2,500.00 | 2,715.00 | +215.00 |
| Schools: AwareAwakeAlive PSA | | 0 | 0 | |
| Schools: BABES | | 3,500.00 | 3,500.00 | |
| Schools: Elementary Peer Mediation | | 900.00 | 900.00 | |
| Schools: Heroes & Cool Kids Program | | 5,000.00 | 5,500.00 | +500.00 |
| Schools: Heroes & Cool Kids Stipend | | 2,000.00 | 2,000.00 | |
| Schools: Heroes & Cool Kids Peer Activities | | 0 | 500 | +500.00 |
| Schools: HBW Peer Leadership Stipend | | 2,555.25 | 2,575.50 | +20.25 |
| Schools: HBW Peer Leadership-materials | | 500.00 | 500.00 | |
| Schools: Project Graduation | | 7.00 | 100.00 | +93.00 |
| Schools: Red Ribbon Week | | 200.00 | 200.00 | |
| Community: Activity with Library (art-based) | | 2,400 | 2,400 | |
| Community: Natl Ngt, FairSq, Family Ngt | | 89.33 | 234.50 | +145.17 |
| Community: Host Law Awareness | | 0 | 0 | |
| Community: Parent Sessions (webinars) | | 1,500.00 | 1,500.00 | |
| Community: PSAs | | 0 | 0 | |
| Community: Safe Homes | | 0 | 0 | |
| TOTAL | | 21,151.58 | 22,625.00 | 1,473.42 |

Respectfully Submitted by Ann Jocelyn, VMAC Grant Coordinator

*GCSUD: Governor's Council on Substance Use Disorders



State of New Jersey

GOVERNOR'S COUNCIL ON SUBSTANCE USE DISORDER
P. O. Box 345
TRENTON, NEW JERSEY 08625-0345

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lt. Governor

NEIL VAN ESS
Acting Chairman

CELINA LEVY
Executive Director

FY 2026 LETTER OF INTENT

February 26, 2025

Ann Jocelyn
600 Bloomfield Avenue
Verona, New Jersey 07044

Dear Ann Jocelyn:

Governor's Council on Substance Use Disorder (GCSUD) Grant

Essex County is announcing its intention to provide a grant to Verona Township municipality for the Fiscal Year (FY) 2026 Alliance to Prevent Substance Use Disorder. The allocation for FY 2026, including coordination funds, is \$18,100.00. The required cash match is \$4,525.00 and the required in-kind match is \$13,575.00. The applicant agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the match is met.

The grant period will begin 07/01/25 and continue through 06/30/26. This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

Municipal Alliance coordination funds are included in your funding award. Municipalities may take up to 15% of their GCSUD award for coordination. The total amount of coordination funds available for your Municipal Alliance for FY 2026 is \$2,715.00. Municipal Alliance spending plans will be approved by the County and GCSUD in accordance with established grant guidelines.

The municipality agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the matching requirement is met.

All funds will be reimbursed to the municipality after receipt and acceptance of the required expenditure reports, programmatic reports and vouchers including supporting backup documentation.

The submission and approval of the Municipal Alliance Plan will be required to access these funds. Plans must be submitted to County Alliance Coordinator by 04/10/25. *Plans received past the due date will not be assured of approval by the start of the grant term.*

The Municipality's continued cooperation and support are appreciated.

Sincerely,

Elizabeth Marques

C: Elizabeth Marques, Essex County Alliance Coordinator

Governor's Council on Substance Use Disorder (GCSUD)
Alliance to Prevent Substance Use Disorder

Sample Municipal Resolution

WHEREAS, the **Governor's Council on Substance Use Disorder (GCSUD)** established the Municipal Alliances for the **Prevention of Substance Use Disorder** in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent **substance use disorder** in communities throughout New Jersey.

WHEREAS, The Township/Borough/City Council of the Township/Borough/City of _____, County of _____, State of New Jersey recognizes that **substance use disorder** is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township/Borough/City Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent **substance use disorder** in our community; and,

WHEREAS, the Township/Borough/City Council has applied for funding to the Governor's Council on **Substance Use Disorder** through the County of _____;

NOW, THEREFORE, BE IT RESOLVED by the Township/Borough/City of _____, County of _____, State of New Jersey hereby recognizes the following:

1. The Township/Borough/City Council does hereby authorize submission of a strategic plan for the (name) Municipal Alliance grant for fiscal year ____ in the amount of:

| | | |
|--------------------|----|-------|
| GCSUD Grant | \$ | _____ |
| Cash Match | \$ | _____ |
| In-Kind | \$ | _____ |

2. The Township/Borough/City Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
(Name), Mayor/Head of Governing Body

CERTIFICATION

I, (name), Municipal Clerk of the Township/Borough/City of _____, County of _____, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township/Borough/City Council on this (day) day of (month), (year) .

(Name), Municipal Clerk

Governor's Council on Substance Use Disorder

STATEMENT OF ASSURANCES

In accepting this grant it is understood that the grantee agrees to abide by the following rules and conditions:

1. The activities proposed herein will be conducted in compliance with the provisions of P.L. 1989,c. 51, and in accordance with state and Federal statutes, as well as regulations and policies promulgated by either the state or Federal government.
2. All proposed prevention/early intervention efforts have been coordinated with existing services and systems in the community and demonstrate strong linkages with existing substance use disorder and related agencies and services.
3. The activities proposed herein identify and address identified logic model problem sequence.
4. The Municipal Alliance Committee has been consulted in the development of this strategic plan.
5. The proposed project is designed to be one component within a larger context of planning for substance use disorder prevention, education and intervention in the community.
6. The proposal includes provisions for the training of key alliance members. The municipal alliance shall consult with the County Alliance Steering Subcommittee to plan such training.
7. The municipality has committed the necessary financial resources and administrative support to accomplish the activities proposed herein.
8. The municipality shall use the proposed funding to increase the level of funds that would, in the absence of such a grant, be made available by the municipality for the purposes described herein. In no case will funds supplant, or will efforts funded pursuant to section 2 of P.L. 1983, C.531 be duplicated.
9. The municipality shall provide data to the Governor's Council on Substance Use Disorder for the purpose of evaluating the effectiveness of the projects funded by this grant program.
10. If the use of funds changes from the uses proposed herein, the municipality shall request a budget revision pursuant to guidelines established by its County Alliance Steering Subcommittee.
11. The municipality shall keep such records and provide such information to the Governor's Council on Substance Use Disorder and/or the County Alliance Steering Subcommittee as may be required for fiscal audit.
12. In the event that a final audit has not been performed prior to the closeout of the grant, GCSUD retains the right to recover any appropriate amount after fully considering the recommendations on disallowed costs resulting from the final audit.
13. The municipality agrees that in the event that the matching requirement is not met, the county government will only reimburse the GCSUD Grant Fund expenses in portion to the percentage of Cash Match and In-Kind that was expended/documentated.
14. The facts, figures and representations made in this strategic plan, including exhibits and attachments hereto, are true and correct to the best of my knowledge.

Governor's Council on Substance Use Disorder

FISCAL REQUIREMENTS

In accepting this grant, it is understood that the grantee agrees to abide by the following rules and conditions:

1. The applicant agrees to develop a comprehensive plan to provide matching funds equivalent to the amount of the award.
2. The applicant agrees to submit full and complete records on the manner in which the community intends to acquire matching funds in accordance with County Steering Subcommittee regulations.
3. The applicant agrees to submit detailed and accurate accounting of the expenditures to the funding source through the Municipal Alliance Grant System (MAGS) in accordance with County Steering Subcommittee regulations.
4. The applicant agrees to submit periodic reports of the progress made in accomplishing the purpose of the grant and the method adopted to satisfy the fundraising goals as requested by the County Alliance Steering Subcommittee.
5. The applicant agrees not to use any of the funds to directly influence legislation or the outcome of an election or to undertake any activity for any purpose foreign to the purpose of this grant.
6. The applicant agrees that each Municipal Alliance is required to provide a 100% match of their Municipal Alliance award with local resources. The matching requirement must be fulfilled with a minimum of a 25% cash match and a 75% in-kind services match. The municipal government is responsible for overseeing that the matching requirement is met.
7. The applicant agrees that if an Alliance does not fully expend their GCSUD Grant funding in a grant year, the 25% cash match and 75% in-kind matching requirement will be based upon the actual level of GCSUD Grant expenditures within the grant year.
8. The applicant agrees that if the GCSUD Grant funding is fully expended but the cash match and in-kind requirement is not met, the County government will not fully reimburse the municipal GCSUD Grant expenses.
9. At the end of the fiscal year in which this grant falls, the applicant shall submit a financial statement explaining its use as well as any statistics and narrative which will indicate what this grant has accomplished in accordance with County Alliance Steering Subcommittee regulations.
10. The municipality or lead municipality will maintain information required about cash and in-kind match.

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

RESOLUTION No. 2025-

A motion was made by _____ ; seconded by _____ that the following resolution be adopted:

PERMITTING ITEMS TO BE DISCUSSED IN EXECUTIVE SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the Public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Verona, County of Essex, State of New Jersey, as follows:

The public shall be excluded from discussion of an action upon the hereinafter specified subject matter.

1. Purchase, Lease or Acquisition of Real Property pursuant to *N.J.S.A. 10:4-12 (5)*
2. Pending, Ongoing, or Anticipated Litigation and Contract Negotiations pursuant to *N.J.S.A. 10:4-12 (7)*

ROLL CALL:

AYES:

NAYS:

ABSENT:

ABSTAIN:

THIS IS TO CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF VERONA AT A REGULAR MEETING HELD ON APRIL 7, 2025.

**JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK**

TOWNSHIP OF VERONA
COUNTY OF ESSEX, STATE OF NEW JERSEY

ORDINANCE No. 2025-

ORDINANCE TO AMEND CHAPTER A565-1, FEES, OF THE CODE OF THE
TOWNSHIP OF VERONA BY AMENDING
PLENARY RETAIL DISTRIBUTION LICENSE FEES

BE IT ORDAINED by the Township Council of the Township of Verona, County of Essex, New Jersey as follows:

SECTION 1. The language currently contained in Chapter A565-1 (Schedule of Fees) of the Code of the Township of Verona is hereby amended in part to read as follows. **Deletions are in strikethrough, [additions are bolded in brackets]:**

§A565-1. Schedule of Fees
Ch. 54, Alcoholic Beverages

Plenary retail distribution license \$1,866 [**\$2,239**]

SECTION 2. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 3. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect 20 days after final passage and publication as prescribed by law.

ATTEST:

JENNIFER KIERNAN
MUNICIPAL CLERK

NOTICE

I HEREBY CERTIFY THAT THE AFOREMENTIONED ORDINANCE WAS PUBLISHED IN THE STAR LEDGER, A NEWSPAPER PUBLISHED IN THE COUNTY OF ESSEX AND CIRCULATED IN THE TOWNSHIP OF VERONA, IN THE ISSUE OF XXX AND XXX.

JENNIFER KIERNAN, RMC, CMC
MUNICIPAL CLERK

INTRODUCTION:
PUBLIC HEARING:
EFFECTIVE DATE: